

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

MARCH 12, 2025

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **March 12, 2025, at 4:00 p.m.**; whereupon, at 4:01 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Rodney Williams	-	Assistant Secretary

All Directors were present, except Director R. Williams, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Shane Bryette, Maintenance Manager; Pat Hall of Equi-Tax, Tax Assessors for the District; Kim Shelnett of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Phil Halbert of Storm Water Solutions (“SWS”); Mario Garcia and Ed Longoria of Municipal Operations and Consulting (“MOC”), Operators for the District; Tim Hardin and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Sgt. Walker, Captain Flores, and Capt. Medina of Harris County Precinct 4 Constables’ Office; and Maria S. Parker, Josh Kahn, Cameron Alo, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted. Some Agenda items were taken out of order.

HEAR FROM THE PUBLIC

The Board noted that several residents wished to have a discussion with the Deputy Constables and the Board offered the use of another room for such meeting.

The Board recognized Ms. Claar, who inquired whether the District would consider constructing a dog park.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Halbert, who reviewed the report from SWS regarding the maintenance of various detention ponds in the District.

2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account. Ms. Hall also noted that the District's 2024 taxes are 96.5% collected.
3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Shelnutt, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report and approval of Contract:** The Board recognized Sgt. Walker, who provided a summary of call/complaints originating in the District.
5. **Minutes of Meetings:** No Minutes were offered.
6. **Revenue Management Services:** No Report was offered.
7. **Best Trash Contract:** The Board took no action on this item.
8. **Resolution Approving Rendition of Property for Public Sale:** The Board recognized Mr. Kahn who reviewed with the Board a Resolution Approving Rendition of Property for Public Sale, noting that such property was surplus and/or salvage items no longer needed by the District.
9. **Amendment to Development and Annexation Agreement with TNRG:** The Board recognized Mr. Kahn, who presented to and reviewed with the Board the Amendment to Development and Annexation Agreement.
10. **Resolution Authorizing Submission of Grant Application:** The Board took no action on this item.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously, as follows: (1) approved the Detention and Drainage Facilities Report; (2) approved the Tax Assessor/Collector's Report, including payment of checks listed therein; (3) approved the Bookkeeper's Report, the Investment Report, checks presented for payment; (4) approved the Peace Officer's Report; (5) approved the Resolution Approving Rendition of Property for Public Sale; and (6) approved the Amendment to Development and Annexation Agreement.

DELINQUENT TAX REPORT

The Board recognized Ms. Hall, who reviewed with the Board the Delinquent Tax Report.

The Board noted that no action was necessary in connection with the Delinquent Tax Report.

OPERATIONS' REPORT

The Board recognized Mr. Garcia, who presented to and reviewed with the Board the Operations Report and accounts for termination. A copy of the Report is attached hereto.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve the Operations Report.

ENGINEER REPORT

The Board recognized Mr. Hardin who presented to and reviewed with the Board the Engineer's Report and requested approval of the action items contained therein.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve (1) Pay Estimate No. 2 in the amount of \$364,517.45, payable to Sustanite Support Services, LLC for the Clarifier project; (2) pay Estimate No. 1 in the amount of \$80,637.70, payable to Neil Technical Services for the WWTP Sluice Gate replacement project; (3) execution of contract documents with Ram Rod Utilities, LLC, for the Meadowedge Utilities project; and (4) the Engineer's Report.

DRAINAGE POLICY

No report was offered.

ATTORNEY'S REPORT

The Board recognized Mr. Kahn, who presented to and reviewed with the Board the proposed renewal of the Maintenance Building flood insurance, noting that the Board could increase the coverage amount by 10%.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve renewal of the Maintenance Building flood insurance with an increased in the coverage amount by 10%.

Mr. Kahn next presented to and reviewed with the Board a budget and tax rate analysis based on the issuance of bonds in the amounts of \$1,385,000 and \$5,000,000.

The Board took no action.

HAZARD MITIGATION PLAN

The Board took no action on this matter.

DISTRICT MANAGER'S REPORT

No Report was offered.

MAINTENANCE MANAGER'S REPORT

The Board recognized Mr. Breyette, who request approval to purchase fertilizer and seed for the park in an amount not to exceed \$6,500.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the purchase of fertilizer and seed for the park in an amount not to exceed \$6,500.

PERSONNEL AND ADMINISTRATIVE REPORT

No Report was offered.

CLOSED SESSION

Upon motion by Director Perkins, seconded by Director R. Sommer, and after full discussion, the Board voted unanimously to convene in Closed Session to discuss litigation matters.

OPEN SESSION

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to reconvene in Open Session.

The Board took no further action.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS 4-9-2025.

Vanessa Sommer

Secretary, Board of Directors

