

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

July 10, 2024

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY WATER CONTROL AND §
IMPROVEMENT DISTRICT NO. 110 §

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **July 10, 2024, at 5:00 p.m.** Whereupon, at 5:04 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, except Director Sommer, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Shane Breyette, Maintenance Manager; John Davis and Norman Gutierrez of Lanford Engineering Inc. (“LEI”), Engineers for the District; Travis Benes of Storm Water Solutions (“SWS”); Kim Shelnett of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Lt. Flores of Harris County Precinct 4 Constables’ Office; Mario Garcia of Municipal Operations (“MOC”), Operators for the District; Ryan Fortner of Revenue Management Services; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn, LLP (“SK Law”), Attorneys for the District; and members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

Some Agenda items were taken out of order.

HEAR FROM THE PUBLIC

The Board recognized Ms. Brady and Ms. Masek, who inquired requested that the District consider taking over maintenance of the Lakes of Cypress Forest “big lake.” The Board deferred discussion to the August meeting.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:**
2. **Tax Assessor/Collector’s Report and Delinquent Tax Report:**
3. **Bookkeeper’s Report/Investment Report:**
4. **Peace Officer’s Report:**
5. **Minutes of Meetings:**
6. **Revenue Management Services:**

Due to the widespread power outages caused by Hurricane Beryl, the Consultants were unable to provide reports. The Consent Agenda, in its entirety, was deferred until the July 18 meeting.

FINANCIAL ADVISOR'S REPORT

No Report was offered.

OPERATIONS REPORT

The Board next recognized Mr. Garcia, who provided an update on MOC's emergency response to Hurricane Beryl. Mr. Garcia presented to and reviewed with the Board the Operator's Report, a copy of which is attached hereto.

Upon motion by Director Perkins, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to approve the Operations Report and accounts listed for termination.

Director Strickland requested that more detail and a dollar amount be provided by each repair performed by MOC.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status of various projects and development within the District. Mr. Gutierrez also requested approval of the following:

- Approve Change Order No. 2 and final, adjusting the final contract amount to \$292,190.00 for the elevated storage tank project;
- Approve Pay Estimate No. 7 and final, in the amount of \$54,351.50, payable to CFG Industries for the elevated storage tank project;
- Accept Certificate of Completion for the elevated storage tank project and authorize the one-year maintenance period to commence on July 10, 2024;
- Authorize execution of the contract with Neil Technical Services for the SCADA improvements at Water Plant No. 1;
- Authorize LEI to coordinate with Harris County Flood Control District for preliminary approval for proposed repairs to existing 54" RCP storm sewer.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve (1) the Engineer's Report; (2) Change Order No. 2 and final, adjusting the final contract amount to \$292,190.00 for the elevated storage tank project; (3) Pay Estimate No. 7 and final, in the amount of \$54,351.50, payable to CFG Industries for the elevated storage tank project; (4) acceptance of Certificate of Completion for the elevated storage tank project and authorize the one year maintenance period to commence on July 10, 2024 (5) authorization to execute of the contract with Neil Technical Services for the SCADA improvements at Water Plant No. 1; and (6) authorization for LEI to coordinate with Harris County Flood Control District for preliminary approval for proposed repairs to existing 54" RCP storm sewer/

ATTORNEY'S REPORT

Report and actions deferred until July 18 meeting.

CLOSED SESSION

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to convene in Closed Session at 6:01 p.m. to discuss real estate matters.

OPEN SESSION

Upon motion by Director Perkins, seconded by Director Strickland, and after full discussion, the Board voted unanimously to reconvene in Open Session at 6:06 p.m.

Upon motion by Director Dowdy, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve the real estate actions, as discussed in Closed Session.

DISTRICT AND MAINTENANCE MANAGERS' REPORT

The Board recognized Mr. Mills, who updated the Board damages caused by Hurricane Beryl and the ongoing cleanup, noting that 18 trees in the Park were lost and that one Park tree had fallen on a resident's home.

The Board noted that no action was necessary in connection with the Managers' Reports.

FLOOD MITIGATION MATTERS

No Report was offered.

COMMITTEE REPORTS AND DIRECTOR COMMENTS

No Report was offered.

DIRECTOR COMMENTS

Director Strickland advised that Enchanted Oaks HOA would contribute \$10,000 to the MUD for a grapple truck to remove storm debris.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS Aug 14, 2024.

Vanessa Sommer
Secretary, Board of Directors

